

Civil Action No. \_\_\_\_\_

State Court   
Magistrate Court   
Georgia, DeKalb County

Date Filed \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

VS.

Attorney's Address

[\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_]

\_\_\_\_\_  
Defendant

Name and Address of Party to be Served

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Garnishee

**MARSHAL/SHERIFF'S ENTRY OF SERVICE**

PERSONAL

I have this day served the defendant \_\_\_\_\_ personally with a copy of the within action and summons.

RESIDENCE

I have this day served the defendant \_\_\_\_\_ by leaving a copy of the action and summons at (his/her) dwelling house or usual place of abode with a person of suitable age and discretion residing therein; delivered same into the hands of \_\_\_\_\_ described as follows: age, about \_\_\_\_ years; weight, about \_\_\_\_ pounds; height, about \_\_\_\_ feet and \_\_\_\_ inches, domiciled at the residence of defendant.

CORPORATION

Served the defendant \_\_\_\_\_ by leaving a copy of the within action and summons with \_\_\_\_\_ in charge of the office and place of doing business of said Corporation in this County.

TRACK & MAIL

I have this day served the above styled affidavit and summons on the defendant(s) by posting a copy of the same to the door of the premises designated in said affidavit, and on the same day of such posting by depositing a true copy of same in the United States Mail, First Class in an envelope properly addressed to the defendant(s) at the address shown in said summons, with adequate postage affixed thereon containing notice to the defendant(s) to answer said summons at the place stated in the summons.

NON EST

Diligent search made and defendant \_\_\_\_\_ not to be found in the jurisdiction of this Court.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Deputy

SHERIFF DOCKETT \_\_\_\_\_ PAGE \_\_\_\_\_